

安道拓隐私声明
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更新日期: 2023 年 12 月 13 日

中国大陆地区候选人附录: 中国大陆地区个人信息保护

如果您是申请安道拓(中国)投资有限公司(“我们”)职位的候选人,本附录可能适用于您。本附录是对《有关员工和候选人的个人信息隐私声明》(“《隐私声明》”)的补充,并构成其不可分割的组成部分。

数据出境

出于我们全球人力资源管理和职位招聘的需要,我们可能会将您的个人信息传输至 Adient US LLC,一家位于中国大陆地区以外的安道拓集团公司(“境外接收方”)。在特定情况下,境外接收方可能会聘请第三方服务提供商对相关境外系统进行运营和维护,并提供其他支持服务。我们可能出境的个人信息类型如下:

- 您的姓名、国家、邮箱地址和电话号码。
- (如果您选择向我们提供以下信息)您的私人地址、工作经验、教育经历、技能、简历或推荐文件、社交网络、至您个人网站的网址链接。
- (如果您曾为我们或我们的关联公司工作,且如果您选择向我们提供以下信息)您之前在安道拓的员工编号、之前在安道拓的主管经理、之前在安道拓的办公地点、之前在安道拓的工作邮箱地址。

作为境外接收方,Adient US LLC 可能会为上述目的收集、存储和传输您的个人信息。

您的个人信息被视为隐私和机密。对于数据出境,我们将根据适用法律法规的要求履行相关程序和手续,并采取合理的技术和组织管理措施,确保出境个人信息的安全。

您可以通过发送电子邮件至 ae-privacy@adient.com 联系境外接收方。如果您希望对境外接收方行使您的权利,您有以下两种选择:

- 联系隐私办公室电子信箱 ae-privacy@adient.com。
- 联系安道拓 24 小时诚信正直服务热线(adient.ethicspoint.com)。

您的个人信息权利

除《隐私声明》中规定的个人信息权利外,您有权行使以下权利。我们将在 15 个工作日内回复您关于个人信息的请求。

复制。在适用法律允许的范围内,您有权要求提供一份安道拓处理的您的个人信息的副本。

请求解释说明。您有权要求安道拓对《隐私声明》(包括本附录)进行解释说明。

如需联系我们的隐私办公室,请发送邮件到 ae-privacy@adient.com。

ADIENT PRIVACY NOTICE

Updated on December 13, 2023

ADDENDUM for Candidates in Mainland China: Personal Information Protection in Mainland China

If you are a candidate applying for a position at Adient (China) Investment Co., Ltd. (“**we**”, “**our**”), this Addendum may apply to you. This Addendum supplements and constitutes an integral part of the *Personal Information Privacy Notice for Employees and Candidates* (“**Privacy Notice**”).

Cross-border data transfer

For the purposes of our global human resource management and job recruitment, we may transfer your personal information to Adient US LLC, an Adient group company located outside Mainland China (“**Overseas Recipient**”). In certain cases, third-party service providers may be engaged by the Overseas Recipient to operate and maintain relevant overseas systems and provide other supporting services. The type of personal information that we may transfer abroad include the following:

- your name, country, email address and phone number.
- (if you choose to provide the following information to us) your private address, work experience, education history, skills, resume or recommendation files, social network, http-link to your own website.
- (If you have previously worked for us or our affiliated companies, and if you choose to provide the following information to us) your former Adient employee ID, former manager at Adient, former location at Adient, former Adient work email address.

As the Overseas Recipient, Adient US LLC may collect, store and transfer your personal information for the above purposes.

Your personal information is considered private and confidential. For cross-border data transfer, we will perform relevant procedures and formalities in accordance with the requirements of applicable laws and regulations and will also take reasonable technical and organizational management measures to ensure the security of personal information transferred abroad.

You may contact the Overseas Recipient by sending email to ae-privacy@adient.com. If you would like to exercise your rights against the Overseas Recipient, you have two options:

- Contact our Privacy Office at ae-privacy@adient.com.
- Contact Adient 24-hour Integrity Helpline (adient.ethicspoint.com).

Your Personal Information Rights

In addition to the personal information rights set out in the Privacy Notice, you are entitled to exercise the following rights. We will respond to your requests related to your personal information within 15 working days.

Copy. To the extent permitted by applicable law, you have the right to request a copy of your personal information processed by Adient.

Request explanation. You have the right to request an explanation of the Privacy Notice (including this Addendum) from Adient.

For contacting our Privacy Office, please send an e-mail to ae-privacy@adient.com.